

Report To:	PRINCIPAL SELECT COMMITTEE
Date:	12 SEPTEMBER 2024
Heading:	SELECT COMMITTEE WORK PROGRAMME
Executive Lead Member:	NOT APPLICABLE
Ward/s:	NOT APPLICABLE
Key Decision:	NO
Subject to Call-In:	NO

Purpose of Report

The purpose of this report is for Members of the Principal Select Committee to manage the Select Committee Work Programme 2024/25. This includes oversight of topics already added to the work programme, and consideration of additional topics to include. Committee Members are also asked to agree indicative timelines for work programme items, including additional Committee dates and informal working groups as appropriate.

Recommendation(s)

The Principal Select Committee is recommended to:

- a. Manage the Select Committee Work Programme 2024/25 by reviewing the progress of ongoing reviews.
- b. Consider proposed items for inclusion on the Select Work Programme 2024/25.
- c. Agree indicative timelines for work programme items, including additional Committee dates and informal working groups as appropriate.

Reasons for Recommendation(s)

Set out in the Overview and Scrutiny Procedure Rules, within Part 4 of the Council's Constitution, it is the responsibility of the Principal Select Committee to maintain overview and management of the Select Committee Work Programme. This includes monitoring ongoing items, adding and removing items as appropriate, and setting indicative timelines.

Alternative Options Considered

No alternative options have been considered. Approving and managing an effective work programme is a key responsibility of the Principal Select Committee as established in the Overview and Scrutiny Rules of Procedure within Part 4 of the Council's Constitution.

Detailed Information

Principal Select Committee Members are reminded of the remit for the Place and Innovation Select Committee and Environment and Communities Select Committee, aligned to the six overarching Corporate Plan priorities:

Place and Innovation Select Committee

- Economic Growth & Place
 - Business and Investment
 - Regeneration
 - Visitor Economy
 - Arts and Culture
 - Town Centres and High Streets
- Safer & Stronger
 - Safer District
 - Supporting Vulnerable People
- Innovate & Improve
 - Customer Focus
 - Digital Transformation
 - Financial Sustainability

Environment and Communities Select Committee

- Cleaner & Greener
 - Climate Change and Sustainability,
 - Parks and Green Spaces
 - District Cleanliness
- Homes & Housing
 - Housing Development
 - housing Repairs
 - Homelessness
- Health and Happiness
 - Best Start
 - Living Well
 - Ageing Well
 - Health Inequalities

See below a table detailing existing items on the Select Work Programme 2024/25.

Item	Purpose	Indicative Timeline	Lead Committee
Cemeteries and Churchyards	<p>To provide Select Committee Members with an overview of the maintenance of cemeteries and churchyards the Council has responsibility for.</p> <p>Furthermore, to enable Select Committee Members to contribute to a review of the Council's existing Cemetery Strategy.</p>	TBD	TBD
Customer Experience	<p>Customer Experience is a key corporate project for the Council within the Innovate and Improve Corporate Plan priority.</p> <p>Select Committee Members are looking to understand the measures the Council is taking to improve customer interaction and service delivery across the board.</p>	<p>Commenced by the Place and Innovation Select Committee July 2024.</p> <p>To be continued October 2024, supported by the Assistant Director – Customer Experience and Assistant Director – Revenues and Benefits.</p>	Place and Innovation Select Committee
Damp and Mould	<p>Damp and mould in both private rented and social housing has been under the spotlight for some time, with mainstream media running campaigns highlighting and naming landlords in regular news bulletins. The Council have recognised a significant increase in contact from customers requesting inspections and reporting damp and mould. Members are looking to work with the appropriate Officers to understand and contribute to the Council's policies and procedures regarding damp and mould.</p>	<p>Commenced by the Environment and Communities Select Committee in July 2024.</p> <p>Working group to be arranged with a focus on private sector enforcement relating to damp and mould.</p>	Environment and Communities Select Committee

Funding Programme Updates	Members to receive a progress update on the Council's many projects underway through secured funding such as the Towns Fund and Future High Streets Fund.	November 2024	Principal Select Committee/Place and Innovation Select Committee.
Simpler Recycling	Simpler Recycling is a Government initiative to simplify the recycling system in England, with a goal to make it easier for people to recycle the same materials in different locations, such as at home, work, or school. Simpler Recycling has massive implications for the Council's service delivery as well as requirements for residents and businesses across the District.	Commenced by the Environment and Communities Select Committee July 2024. Recommendation to Cabinet that a Simpler Recycling Working Group is set up alongside the Council's associated project.	Environment and Communities Select Committee
Recruitment and Retention	To understand the Council's approach to reviewing recruitment and retention methods.	TBD - 2025	Place and Innovation Select Committee
No Mow May	The Principal Select Committee previously completed a review of the Council's involvement in No Mow May and made recommendations to Cabinet for the 2024 campaign. The Principal Select Committee to receive an update on the Council's involvement in the 2024 campaign and to give consideration to any changes that need to be implemented going forward.	September 2024	Principal Select Committee

Performance	<p>The Principal Select Committee considers Council performance quarterly to inform work programme topic selection and provide feedback on performance indicators.</p>	Standing item – quarterly.	Principal Select Committee
Crime and Disorder	<p>Crime and disorder is considered either annually as a one-off meeting of the Principal Select Committee or through review work undertaken by the Place and Innovation Select Committee or Environment and Communities Select Committee.</p> <p>Suggested that the recently elected Police and Crime Commissioner for Nottinghamshire be invited to attend a meeting and share insights pertinent to Ashfield.</p>	Standing item – annually.	TBD
Budget	<p>Budget is considered annually by the Principal Select Committee in line with the annual budget and tax setting process.</p>	Standing item – annually.	Principal Select Committee

NEW ITEMS FOR CONSIDERATION

Since the previous meeting of the Principal Select Committee, several suggestions for items to be added to the work programme have come forward for Member consideration:

Fleet Strategy Review

Select Committee Members are invited to contribute to the upcoming review of the Council's Fleet Strategy.

Bridges - Teversal and Skegby Trails

Select Committee Members are invited to contribute to the ongoing corporate project relating to Bridges -Teversal and Skegby Trails.

Selective Licensing Update

Select Committee Members have previously been involved in a review of the Council's Selective Licensing Scheme, which led to recommending to Cabinet that the Scheme be renewed for a further period of operation.

It is suggested that an update be given to Select Committee Members on how the Scheme has been performing since reintroduction.

Aids and Adaptations Policy

A project is due to be undertaken to review the Council's Aids and Adaptations Policy. The Policy set out the help and support the Council is able to provide to local residents who are in need of aids and adaptations in order to help them remain independent and cared for in their home.

It has been suggested that Select Committee Members could assist with the review of the Policy to ensure it is fit for purpose. If added to the work programme, it is suggested that Officers could attend a meeting in October.

FORMAL MEETING DATES

Below is a list of formal meeting dates for each Select Committee as agreed in the Schedule of Meetings 24/25.

Principal Select Committee

- Committee Meeting - 7 November 2024
- Committee Meeting - 13 February 2025 (Annual Budget)
- Committee Meeting - 3 April 2025

Environment and Communities Select Committee

- Committee Meeting - 15 October 2024
- Committee Meeting - 17 December 2024
- Committee Meeting - 25 March 2025

Place and Innovation Select Committee

- Committee Meeting - 17 October 2024
- Committee Meeting - 12 December 2024
- Committee Meeting - 13 March 2025

Members are asked to consider if further dates need to be arranged to ensure progress towards agreed work programme items. Members can also look to set up informal working group meetings in between formal meetings to progress reviews.

Implications

Corporate Plan:

Principal Select Committee Members are mindful of the Council’s Corporate Plan and the priority objectives set out within when reviewing and selecting topics for the work programme. The remits of the Environment and Communities Select Committee and Place and Innovation Select Committee are aligned with the Corporate Plan.

Legal:

There are no direct legal implications resulting from the recommendations within this report.

Any legal implications identified relating to items added to the 2024/25 work programme will be considered appropriately as part of the established review process, in line with best practice and guidance.

Finance:

There are no direct financial implications resulting from the recommendations within this report.

Any financial implications identified relating to items added to the 2024/25 work programme will be considered appropriately as part of the established review process, in line with best practice and guidance.

Budget Area	Implication
General Fund – Revenue Budget	N/A
General Fund – Capital Programme	
Housing Revenue Account – Revenue Budget	
Housing Revenue Account – Capital Programme	

Risk:

There are no risks resulting from the recommendations within this report.

Any risks identified relating to items added to the 2024/25 work programme will be considered appropriately as part of the established review process, in line with best practice and guidance.

Human Resources:

There are no HR implications resulting from the recommendations within this report.

Any HR implications identified relating to items added to the 2024/25 work programme will be considered appropriately as part of the established review process, in line with best practice and guidance.

Environmental/Sustainability:

There are no environmental/sustainability implications resulting from the recommendations within this report.

Any environmental/sustainability implications identified relating to items added to the 2024/25 work programme will be considered appropriately as part of the established review process, in line with best practice and guidance.

Equalities:

There are no equalities implications resulting from the recommendations within this report.

Any equalities implications identified relating to items added to the 2024/25 work programme will be considered appropriately as part of the established review process, in line with best practice and guidance.

Other Implications:

There are no other implications resulting from the recommendations within this report.

Any other implications identified relating to items added to the 2024/25 work programme will be considered appropriately as part of the established review process, in line with best practice and guidance.

Reason(s) for Urgency

None.

Reason(s) for Exemption

None.

Background Papers

None.

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