

ASHFIELD DISTRICT COUNCIL: EXECUTIVE FUNCTIONS DECISION RECORD

Please use this form to record any Executive Decision taken by a Cabinet Member or Chief Officer.

TO BE COMPLETED BY THE DECISION TAKER:

1. Title / Subject Matter:

Procurement of Planned Maintenance Contracts

The Decision is in relation to the procurement and award of a range of contracts to be utilised in relation to repairs and maintenance activities associated with the work undertaken by the Planned, Cyclical & Estates Maintenance Section located at the Council's Northern Depot facility. The contracts in question are to commence in the 2023/24 financial year.

It is intended that the procurement of the contracts in question will be completed by either competitive tender through NCC's Procurement Unit, by the receipt of quotations (subject to contract value) as per the Contract Procedure Rules or via a Framework agreement.

The repairs and maintenance contracts to be re-procured are as follows:

- Repairs and maintenance to Out of Management Voids.
- Installation of Aids and Adaptations to Council owned dwellings.
- Service, repair and maintenance of stairlifts, lifting hoists and through floor lifts
- Supply and installation of double-glazed units, PVCu windows, French balcony doors and the installation of external composite doors.
- Tree & hedge maintenance (*the external procurement of these works will only be undertaken should the Environment Section be unable to facilitate the works at the time of review*).

2. Is this a Key Decision:

A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or,
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The works associated with these contracts will be of significant value over the duration of the contact period but will vary dependent upon the contract type. Furthermore, the works associated with these contracts will be undertaken throughout the District.



Ashfield

DISTRICT COUNCIL

3. Decision Taken:

The decision has been taken to re-procure the specified contracts in accordance with the Contract Procedure Rules to allow a continuity of service whilst achieving value for money.

4. Reasons for the Decision:

The decision has been taken to re-procure the contracts in question to maintain a continuity of service at the end of the existing contract periods.

The proposed method of procurement will also ensure that the Authority receives value for money through the completion of robust procurement exercises.

5. Copy of the Report or Briefing Note setting out the information which was used as the basis for the Decision:

Please refer to mod.gov report.

6. Was the Decision classed as exempt? If so, what were the reasons for this:

Please refer to the Constitution which explains the legal grounds for exempting from publication information used to make a decision.

Not applicable

7. Alternative Options Considered / Rejected:

The option to self-deliver these works is not viable at present due to the scope of the works being large in nature and / or including specialisms surrounding certain elements of work that the Authority does not have the required skills to deliver.

The Authority has also experienced difficulties and challenges in the past recruiting into Trade Operative positions as the buoyancy of the construction industry has affected recruitment activities. This also takes into account the differential between the salaries available in the Private Sector when compared to the Public Sector for Trade based positions.

By sourcing Contractor support for works of this nature, it also provides increased resilience in dealing with periods of high demand due to inclement weather and seasonal fluctuations etc.

Some of the works are also of a specialist nature and as such self-delivery would not be an option for the Authority.


8. Declarations of Interest and Dispensations – If applicable:

Any Declarations of Interest relating to this decision and subsequent dispensations should be listed.



Ashfield

DISTRICT COUNCIL

Not Applicable
9. Name / Title of the relevant lead Cabinet Member(s) consulted (if appropriate): Not Applicable
10. Name / Title of the decision taker: Cllr T Hollis – Deputy Leader (Portfolio Holder – Council & Social Housing) Date: 26/05/2022 
TO BE COMPLETED BY DEMOCRATIC SERVICES
1. Date that the decision was notified to members:
2. Date and time when the Call-In period for this decision ends:
3. Date when the decision can be implemented (five working days following publication):
4. Decision Reference Number:

The completed form should be emailed to the Democratic Services Team:

democratic.services@ashfield.gov.uk

They will arrange for it to be published on the Council's web site.