



FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD February 2024 - May 2024

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or m.joy@ashfield.gov.uk.

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson
Chief Executive

MEMBERS OF THE CABINET

Councillor Jason Zadrozny	Leader of the Council
Councillor Tom Hollis	Deputy Leader and Executive Lead Member for Strategic Housing and Climate Change
Councillor Helen-Ann Smith	Deputy Leader and Executive Lead Member for Parks and Environmental Services
Councillor Samantha Deakin	Executive Lead Member for Customer and Digital Experience
Councillor Christopher Huskinson	Executive Lead Member for Leisure, Health and Wellbeing
Councillor Andy Meakin	Executive Lead Member for Social Housing and Assets
Councillor Vicki Heslop	Executive Lead Member for Governance
Councillor Matthew Relf	Executive Lead Member for Growth, Regeneration and Planning
Councillor Rachel Madden	Executive Lead Member for Finance, Revenues and Benefits
Councillor John Wilmott	Executive Lead Member for Community Safety and Crime Reduction

Door Entry Systems to	Before	Y	N	Executive	Executive Lead	Ian Bailey
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DECISION TO BE TAKEN	DATE DECISION TO BE TAKEN	KEY DECISION (Y/N)	EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION	DECISION TAKER	RESPONSIBLE EXECUTIVE LEAD MEMBER	RESPONSIBLE OFFICER
Domestic Flat Blocks	10/01/24			Director Operations	Member for Social Housing and Assets	Assistant Director Assets i.c.bailey@ashfield.gov.uk
Engagement of a Supplier for the provision of Agency / Temporary Staffing	Before 12/01/24	Y	N	Executive Director Governance and Monitoring Officer	Executive Lead Member for Governance	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Procurement of Technology One Enterprise Content Management (ECM)	Before 19/01/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Transformation	Executive Lead Member for Customer and Digital Experience	Gavin Harris gavin.harris@ashfield.gov.uk
Structural Condition Surveys (inc. RAAC) of Non-Domestic Assets	Before 22/01/24	Y	N	Executive Lead Member for Social Housing and Assets	Executive Lead Member for Social Housing and Assets	Darren Wardale darren.wardale@ashfield.gov.uk
2023/24 Forecast	29/01/24	Y	N	Cabinet	Executive Lead	Peter Hudson

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Outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at October 2023					Member for Finance, Revenues and Benefits	Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Ashfield Local Development Scheme	29/01/24	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Christine Sarris Assistant Director Planning c.m.sarris@ashfield.gov.uk
Community Safety Partnership Plan	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Parks and Environmental Services	Antonio Taylor a.taylor@ashfield.gov.uk
Corporate Plan Delivery	29/01/24	Y	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Corporate Risk Quarter	29/01/24	N	N	Cabinet	Leader of the	Joanne Froggatt

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2 Position 2023/2024					Council	Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Disposal of Unviable Garage and Plot Sites	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
East Midlands Combined County Authority (EMCCA) Update	29/01/24	N	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Funding and Major Projects Update	29/01/24	N	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Homeless and Rough	29/01/24	Y	N	Cabinet	Deputy Leader of	Emma Lindley

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Sleeping Prevention Strategy 2024-29					the Council - Strategic Housing and Climate Change	Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Housing Rent Setting 2024/25	29/01/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Housing Revenue Account Medium Term Forecast 2023/24 - 2027/28	29/01/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Housing Strategy 2024-26 To approve the updated Housing Strategy covering the period 2024-26	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Introduction of Service	29/01/24	Y	N	Cabinet	Executive Lead	Nicky Moss

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Charges for Sheltered Schemes and General Needs Flats (Council owned housing stock) – Phase 2					Member for Social Housing and Assets	Assistant Director Housing Management n.moss@ashfield.gov.uk
Proposed Fees and Charges 2023/24	29/01/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Regulation of Investigatory Powers Act Annual Update	29/01/24	N	N	Cabinet	Executive Lead Member for Governance	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Social Housing White Paper Update	29/01/24	N	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Paul Parkinson Executive Director Operations p.parkinson@ashfield.gov.uk
Agency Workers –	Before	Y	N	Executive	Executive Lead	Ian Bailey

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Assets Section	31/01/24			Director Operations	Member for Social Housing and Assets	Assistant Director Assets i.c.bailey@ashfield.gov.uk
Ashfield District Council : Infrastructure Funding Statement 2022/2023	Before 31/01/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Consultancy Services for Stock Condition Validation Surveys of domestic assets and update of the 30 year Capital Investment Model	Before 31/01/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Depot Modernisation Project – Appointment of Ward Cole, Structural Engineers	Before 31/01/24	N	N	Executive Lead Member for Social Housing and Assets	Executive Lead Member for Social Housing and Assets	Paul Parkinson Executive Director Operations p.parkinson@ashfield.gov.uk
Domestic Property	Before	Y	N	Executive	Executive Lead	Richard Davis

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Health and Safety Check/Service Contract	31/01/24			Director Operations	Member for Social Housing and Assets	Planned, Cyclical & Estates Maintenance Manager richard.davis@ashfield.gov.uk
FHSF - Fox Street, TF12 Portland Square - Construction Contract	Before 31/01/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
FHSF – Sutton Community Academy Theatre – Contract Award	Before 31/01/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Green Space Assets Review	31/01/24	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Investment Property –	01/24	Y	3	Executive	Executive Lead	Matthew Kirk

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Sale of Land Hamilton Rd, Sutton In Ashfield			Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lead Member for Finance, Revenues and Benefits	Member for Finance, Revenues and Benefits	Estates Manager m.kirk@ashfield.gov.uk
Joint Development Agreement	Before 31/01/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Place	Executive Lead Member for Growth, Regeneration and Local Planning	Alex Ward alex.ward@ashfield.gov.uk
Lease Renewal Unit 7 Carlyon Road Industrial Estate, Atherstone	31/01/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Local Energy Advice Demonstrator Funding - Collaborative Bid	Before 31/01/24	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk

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Options Appraisal - Replacement Heating Installations to Brand Court, Stoneyford Court and Summerhill Court	Before 31/01/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Private Sector Housing Stock Condition Modelling Report	Before 31/01/24	N	N	Executive Director Place	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Refugee Integration Support	Before 31/01/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Revised Mansfield and District Crematorium Joint Committee Agreement Approval for amendment to the Agreement	Before 31/01/24	N	N	Leader of the Council	Leader of the Council	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Structural Condition	Before	Y	N	Deputy Leader	Deputy Leader of	Ian Bailey

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Surveys of Domestic Assets – Properties of Non-Traditional Construction and large Flat Blocks	31/01/24			of the Council - Strategic Housing and Climate Change	the Council - Strategic Housing and Climate Change	Assistant Director Assets i.c.bailey@ashfield.gov.uk
Tennis Provision	Before 31/01/24	N	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
TF17 West Kirkby Gateway - VIA-EM Direct Award	Before 31/01/24	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Civil Engineering Centre	Before 31/01/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant	Before	Y	3	Executive	Executive Lead	Paul Crawford

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Agreement - WNC Construction Centre	31/01/24		Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lead Member for Growth, Regeneration and Local Planning	Member for Growth, Regeneration and Local Planning	paul.crawford@ashfield.gov.uk
Towns Fund Land and Property Purchases	Before 31/01/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
UKSPF Education and Business Collaboration	31/01/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Local Careers Service	31/01/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk

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UKSPF Talent Attraction and Retention/Digital Training	31/01/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Annual Budget and Council Tax 2024/25 and Medium Term Financial Strategy Update	19/02/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Capital Strategy 2024/25	19/02/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Policy Updates for Markets and Outdoor Sports Bookings	19/02/24	N	N	Cabinet	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Treasury Management Strategy 2024/25	19/02/24	Y	N	Cabinet	Executive Lead Member for	Peter Hudson Corporate Resources

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					Finance, Revenues and Benefits	Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Agreement to enter into Deed of Variation and Settlement Agreements in respect of Kirkby Leisure Centre and Hucknall Leisure Centre Construction Contracts with Kier PLC	Before 29/02/24	N	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Place	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Depot Modernisation Project – Purchase of Scaffolding	Before 29/02/24	N	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Chris Clipstone Assistant Director Housing Operations chris.clipstone@ashfield.gov.uk
Microsoft Enterprise Agreement Renewal	Before 29/02/24	Y	N	Executive Lead Member for Customer and Digital Experience	Executive Lead Member for Customer and Digital Experience	Andy Slate andy.slate@ashfield.gov.uk
Pre-Paint and Painting Contract	Before 31/03/24	Y	N	Executive Director	Executive Lead Member for Social	Richard Davis Planned, Cyclical &

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				Operations	Housing and Assets	Estates Maintenance Manager richard.davis@ashfield.gov.uk
UKSPF Education and Business Collaboration – Digital Hubs	Before 31/03/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Land Acquisition Strategy	8/04/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Review of Street Naming and Numbering Policy	8/04/24	Y	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Volunteer Policy Update	8/04/24	N	N	Cabinet	Executive Lead Member for	Sarah Daniel Assistant Director

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					Leisure, Health and Wellbeing	Regeneration s.daniel@ashfield.gov.uk