



FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD October 2023 - January 2024

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or m.joy@ashfield.gov.uk.

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson
Chief Executive

MEMBERS OF THE CABINET

Councillor Jason Zadrozny	Leader of the Council
Councillor Tom Hollis	Deputy Leader of the Council and Executive Lead Member for Strategic Housing and Climate Change
Councillor Helen-Ann Smith	Deputy Leader of the Council and Executive Lead Member for Community Safety and Crime Reduction
Councillor Samantha Deakin	Executive Lead Member for Parks and Environmental Services
Councillor Vicki Heslop	Executive Lead Member for Customer Services and Communications
Councillor Christopher Huskinson	Executive Lead Member for Leisure, Health and Wellbeing
Councillor Andy Meakin	Executive Lead Member for Social Housing and Assets
Councillor John Wilmott	Executive Lead Member for Governance
Councillor Matthew Relf	Executive Lead Member for Regeneration and Planning
Councillor Rachel Madden	Executive Lead Member for Finance, Revenues and Benefits

Analogue Services	18/09/23	Y	3	Cabinet	Executive Lead	Paul Parkinson
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DECISION TO BE TAKEN	DATE DECISION TO BE TAKEN	KEY DECISION (Y/N)	EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION	DECISION TAKER	RESPONSIBLE EXECUTIVE LEAD MEMBER	RESPONSIBLE OFFICER
			Information relating to the financial or business affairs of any particular person (including the authority holding that information)		Member for Social Housing and Assets	Executive Director Operations p.parkinson@ashfield.gov.uk
Annual Corporate Health and Safety Report 2022/23	18/09/23	N	N	Cabinet	Executive Lead Member for Governance	Scott Tilley Assistant Director Corporate Health & Safety s.tilley@ashfield.gov.uk
Approval to Purchase a Site at Lowmoor Road from Nottinghamshire County Council	18/09/23	Y	2,3 Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
Corporate Plan Refresh	18/09/23	Y	N	Cabinet	Leader of the	Joanne Froggatt

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2023-2027					Council	Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Financial Monitoring Report	18/09/23	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Housing Complaints	18/09/23	N	N	Cabinet	Executive Lead Member for Social Housing and Assets	Peter Curry peter.curry@ashfield.gov.uk
Major Projects and Funding: Programme Monitoring Report	18/09/23	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Proposed Land	18/09/23	Y	N	Cabinet	Deputy Leader of	Andrew Kirkland

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Appropriation					the Council - Strategic Housing and Climate Change	a.d.kirkland@ashfield.gov.uk
Write Offs over £10K (Sundry Debtors & Overpaid Housing Benefit)	18/09/23	N	1,3 Information relating to any individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Tammy Fox Assistant Director Revenues & Benefits tammy.fox@ashfield.gov.uk
ADMC Pre-Opening Support	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
ADMC Project - Purchase of Land	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Place	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Consultancy Services	Before	Y	N	Deputy Leader	Deputy Leader of	Ian Bailey

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for Stock Condition Validation Surveys of domestic assets and update of the 30 year Capital Investment Model	30/09/23			of the Council - Strategic Housing and Climate Change	the Council - Strategic Housing and Climate Change	Assistant Director Assets i.c.bailey@ashfield.gov.uk
FHSF - 9-11 Low Street Contract	30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Paul Crawford paul.crawford@ashfield.gov.uk
FHSF - Fox Street, TF12 Portland Square - Construction Contract	Before 30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Green Space Assets Review	30/09/23	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Investment Property –	09/23	Y	3	Executive	Executive Lead	Matthew Kirk

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Lease Renewal - Stephenson House, Glasgow			Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lead Member for Finance, Revenues and Benefits	Member for Finance, Revenues and Benefits	Estates Manager m.kirk@ashfield.gov.uk
Investment Property – Sale of Land Hamilton Rd, Sutton In Ashfield	09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Lease Renewal Unit 7 Carlyon Road Industrial Estate, Atherstone	30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Local Energy Advice Demonstrator Funding - Collaborative Bid	Before 30/09/23	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk

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Low Carbon Skills Fund Phase 4	Before 30/09/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Options Appraisal - Replacement Heating Installations to Brand Court, Stoneyford Court and Summerhill Court	Before 30/09/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Papplewick Green Pavilion	30/09/23	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Parking Order	Before 30/09/23	Y	N	Executive Lead Member for Parks and Environmental Services	Executive Lead Member for Parks and Environmental Services	Trevor Middleton Town Centres and Markets Manager t.middleton@ashfield.gov.uk
Private Sector Housing Stock Condition	Before 30/09/23	N	N	Executive Director Place	Deputy Leader of the Council -	Emma Lindley Housing Strategy

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Modelling Report					Strategic Housing and Climate Change	Lead Officer e.lindley@ashfield.gov.uk
Procurement for the Supply of Materials (Award)	Before 30/09/23	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Luke Twells l.twells@ashfield.gov.uk
Revised Mansfield and District Crematorium Joint Committee Agreement Approval for amendment to the Agreement	Before 30/09/23	N	N	Leader of the Council	Leader of the Council	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Social Housing Decarbonisation Fund Wave 2 - Delivery	Before 30/09/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Structural Condition Surveys of Domestic	Before 30/09/23	Y	N	Deputy Leader of the Council -	Deputy Leader of the Council -	Ian Bailey Assistant Director

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Assets – Properties of Non-Traditional Construction and large Flat Blocks				Strategic Housing and Climate Change	Strategic Housing and Climate Change	Assets i.c.bailey@ashfield.gov.uk
Tennis Provision	Before 30/09/23	N	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
TF17 West Kirkby Gateway - VIA-EM Direct Award	Before 30/09/23	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Civil Engineering Centre	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC	Before 30/09/23	Y	3 Information relating to the	Executive Lead Member	Executive Lead Member for	Paul Crawford paul.crawford@ashfie

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Construction Centre			financial or business affairs of any particular person (including the authority holding that information)	for Growth, Regeneration and Local Planning	Growth, Regeneration and Local Planning	ld.gov.uk
Towns Fund Land and Property Purchases	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
UK Shared Prosperity Fund - Vertical Farming Project	Before 30/09/23	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
UKSPF Basic Skills Courses	30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Education and	30/09/23	Y	N	Executive	Councillor Matthew	Jas Hundal

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Business Collaboration				Lead Member for Growth, Regeneration and Local Planning	Relf	Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Local Careers Service	30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Support Package for the Economically Inactive	30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Supporting Local Business	30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Talent Attraction and	30/09/23	Y	N	Executive Lead Member	Councillor Matthew Relf	Jas Hundal Interim Executive

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Retention/Digital Training				for Growth, Regeneration and Local Planning		Director Place jas.hundal@ashfield.gov.uk
UKSPF – Walking and Cycling 2023-34	Before 30/09/23	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Skip Hire (Supply, Delivery, Collection and Waste Disposal)	Before 1/10/23	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Luke Twells l.twells@ashfield.gov.uk
Agency Workers – Assets Section	Before 6/10/23	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Investment Property - Dilapidation Settlement	Before 6/10/23	Y	3 Information relating to the	Executive Lead Member	Executive Lead Member for	Matthew Kirk Estates Manager

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- Unit 6 Callflex Business Park, Rotherham			financial or business affairs of any particular person (including the authority holding that information)	for Finance, Revenues and Benefits	Finance, Revenues and Benefits	m.kirk@ashfield.gov.uk
Ashfield District Council : Infrastructure Funding Statement 2022/2023	Before 13/10/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
Renewal of Netcall Liberty Create Platform	Before 27/10/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Transformation	Executive Lead Member for Customer and Digital Experience	Gavin Harris gavin.harris@ashfield.gov.uk
Community Safety Partnership Plan	6/11/23	Y	N	Cabinet	Deputy Leader of the Council - Community Safety and Crime Reduction	Antonio Taylor a.taylor@ashfield.gov.uk
Funding and Major Projects Update	6/11/23	Y	N	Cabinet	Executive Lead Member for	Sarah Daniel Assistant Director

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					Growth, Regeneration and Local Planning	Regeneration s.daniel@ashfield.gov.uk
Land Acquisition Strategy	6/11/23	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
Land Sale - Diamond Avenue, Kirkby in Ashfield	6/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Office for Local Government and Best Value Guidance	6/11/23	N	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Email Security Renewal	Before 30/11/23	Y	N	Executive Director	Executive Lead Member for	Andy Slate andy.slate@ashfield.

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				Transformation	Customer and Digital Experience	gov.uk
Investment Property - Update	30/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
General Building Maintenance Contract Extension	Before 31/12/23	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Richard Davis Planned, Cyclical & Estates Maintenance Manager richard.davis@ashfield.gov.uk
Funding and Major Projects Update	29/01/24	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Homeless and Rough Sleeping Prevention	29/01/24	Y	N	Cabinet	Deputy Leader of the Council -	Emma Lindley Housing Strategy

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Strategy 2024-29					Strategic Housing and Climate Change	Lead Officer e.lindley@ashfield.gov.uk
Social Housing White Paper Update	29/01/24	N	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Paul Parkinson Executive Director Operations p.parkinson@ashfield.gov.uk
Domestic Property Health and Safety Check/Service Contract	Before 31/01/24	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Richard Davis Planned, Cyclical & Estates Maintenance Manager richard.davis@ashfield.gov.uk
Telephony And Contact Centre Refresh	Before 31/01/24	Y	N	Executive Director Transformation	Executive Lead Member for Growth, Regeneration and Local Planning	Andy Slate andy.slate@ashfield.gov.uk
Pre-Paint and Painting Contract	Before 31/03/24	Y	N	Executive Director	Executive Lead Member for Social	Richard Davis Planned, Cyclical &

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				Operations	Housing and Assets	Estates Maintenance Manager richard.davis@ashfield.gov.uk