



## **FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD September 2023 - December 2023**

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or [m.joy@ashfield.gov.uk](mailto:m.joy@ashfield.gov.uk).

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson  
Chief Executive



## **MEMBERS OF THE CABINET**

Councillor Jason Zadrozny	Leader of the Council
Councillor Tom Hollis	Deputy Leader of the Council and Executive Lead Member for Strategic Housing and Climate Change
Councillor Helen-Ann Smith	Deputy Leader of the Council and Executive Lead Member for Community Safety and Crime Reduction
Councillor Samantha Deakin	Executive Lead Member for Parks and Environmental Services
Councillor Vicki Heslop	Executive Lead Member for Customer Services and Communications
Councillor Christopher Huskinson	Executive Lead Member for Leisure, Health and Wellbeing
Councillor Andy Meakin	Executive Lead Member for Social Housing and Assets
Councillor John Wilmott	Executive Lead Member for Governance
Councillor Matthew Relf	Executive Lead Member for Regeneration and Planning
Councillor Rachel Madden	Executive Lead Member for Finance, Revenues and Benefits

<b>DECISION TO BE TAKEN</b>	<b>DATE DECISION TO BE TAKEN</b>	<b>KEY DECISION (Y/N)</b>	<b>EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION</b>	<b>DECISION TAKER</b>	<b>RESPONSIBLE EXECUTIVE LEAD MEMBER</b>	<b>RESPONSIBLE OFFICER</b>
Consultancy Services for Stock Condition Validation Surveys of domestic assets and update of the 30 year Capital Investment Model	Before 31/08/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Lease Renewal Unit 7 Carlyon Road Industrial Estate, Atherstone	31/08/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Private Sector Housing	08/23	N	N	Executive Director Place	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Structural Condition Surveys of Domestic Assets – Properties of Non-Traditional Construction and large Flat Blocks	Before 31/08/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk

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FHSF - 9-11 Low Street Contract	13/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Paul Crawford paul.crawford@ashfield.gov.uk
Green Space Assets Review	13/09/23	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Papplewick Green Pavilion	13/09/23	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
UKSPF Supporting Local Business	13/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk

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UKSPF Basic Skills Courses	14/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Education and Business Collaboration	14/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Local Careers Service	14/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
UKSPF Support Package for the Economically Inactive	14/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk

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UKSPF Talent Attraction and Retention/Digital Training	14/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
Analogue Services	18/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Executive Lead Member for Social Housing and Assets	Paul Parkinson Executive Director Operations p.parkinson@ashfield.gov.uk
Annual Corporate Health and Safety Report 2022/23	18/09/23	N	N	Cabinet	Executive Lead Member for Governance	Scott Tilley Assistant Director Corporate Health & Safety s.tilley@ashfield.gov.uk
Approval to Purchase a Site at Lowmoor Road from Nottinghamshire County Council	18/09/23	Y	2,3 Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Councillor Matthew Relf	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk

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Corporate Plan Refresh 2023-2027	18/09/23	Y	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Financial Monitoring Report	18/09/23	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Funding and Major Projects Update	18/09/23	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Housing Complaints	18/09/23	N	N	Cabinet	Executive Lead Member for Social Housing and Assets	Peter Curry peter.curry@ashfield.gov.uk
Proposed Land Appropriation	18/09/23	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Andrew Kirkland a.d.kirkland@ashfield.gov.uk

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Write Offs over £10K (Sundry Debtors & Overpaid Housing Benefit)	18/09/23	N	1,3 Information relating to any individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Tammy Fox Assistant Director Revenues & Benefits tammy.fox@ashfield.gov.uk
ADMC Pre-Opening Support	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
ADMC Project - Purchase of Land	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Place	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
FHSF - Fox Street, TF12 Portland Square - Construction Contract	Before 30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk



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Investment Property – Lease Renewal - Stephenson House, Glasgow	09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Investment Property – Sale of Land Hamilton Rd, Sutton In Ashfield	09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Local Energy Advice Demonstrator Funding - Collaborative Bid	Before 30/09/23	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Low Carbon Skills Fund Phase 4	Before 30/09/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk

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Options Appraisal - Replacement Heating Installations to Brand Court, Stoneyford Court and Summerhill Court	Before 30/09/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Parking Order	Before 30/09/23	Y	N	Executive Lead Member for Parks and Environmental Services	Executive Lead Member for Parks and Environmental Services	Trevor Middleton Town Centres and Markets Manager t.middleton@ashfield.gov.uk
Procurement for the Supply of Materials (Award)	Before 30/09/23	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Luke Twells l.twells@ashfield.gov.uk
Procurement of Capita ONE HOUSING Software Contract	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Customer and Digital Experience	Executive Lead Member for Customer and Digital Experience	Gavin Harris gavin.harris@ashfield.gov.uk

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Revised Mansfield and District Crematorium Joint Committee Agreement Approval for amendment to the Agreement	Before 30/09/23	N	N	Leader of the Council	Leader of the Council	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Social Housing Decarbonisation Fund Wave 2 - Delivery	Before 30/09/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Tennis Provision	Before 30/09/23	N	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
TF17 West Kirkby Gateway - VIA-EM Direct Award	Before 30/09/23	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk

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Towns Fund Grant Agreement - WNC Civil Engineering Centre	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Construction Centre	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Land and Property Purchases	Before 30/09/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
UK Shared Prosperity Fund - People and Skills Commissioning	Before 30/09/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk

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UK Shared Prosperity Fund - Vertical Farming Project	Before 30/09/23	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
UKSPF – Walking and Cycling 2023-34	Before 30/09/23	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Skip Hire (Supply, Delivery, Collection and Waste Disposal)	Before 1/10/23	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Luke Twells l.twells@ashfield.gov.uk
Community Safety Partnership Plan	6/11/23	Y	N	Cabinet	Deputy Leader of the Council - Community Safety and Crime Reduction	Antonio Taylor a.taylor@ashfield.gov.uk
Funding and Major Projects Update	6/11/23	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk

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Land Acquisition Strategy	6/11/23	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Jas Hundal Interim Executive Director Place jas.hundal@ashfield.gov.uk
Land Sale - Diamond Avenue, Kirkby in Ashfield	6/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Office for Local Government and Best Value Guidance	6/11/23	N	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Email Security Renewal	Before 30/11/23	Y	N	Executive Director Transformation	Executive Lead Member for Customer and Digital Experience	Andy Slate andy.slate@ashfield.gov.uk
Funding and Major Projects Update	29/01/24	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk

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Homeless and Rough Sleeping Prevention Strategy 2024-29	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Social Housing White Paper Update	29/01/24	N	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Paul Parkinson Executive Director Operations p.parkinson@ashfield.gov.uk
Telephony And Contact Centre Refresh	Before 31/01/24	Y	N	Executive Director Transformation	Executive Lead Member for Growth, Regeneration and Local Planning	Andy Slate andy.slate@ashfield.gov.uk