



## **FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD January 2023 - April 2023**

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or [m.joy@ashfield.gov.uk](mailto:m.joy@ashfield.gov.uk).

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson  
Chief Executive



## **MEMBERS OF THE CABINET**

Councillor Jason Zadrozny	Leader of the Council
Councillor Tom Hollis	Executive Lead Member for Council and Social Housing
Councillor Helen-Ann Smith	Deputy Leader of the Council and Executive Lead Member for Community Safety and Crime Reduction
Councillor Samantha Deakin	Executive Lead Member for Parks, Town Centres and Environmental Services
Councillor Sarah Madigan	Executive Lead Member for Customer Services and Strategic Planning
Councillor Rachel Madden	Executive Lead Member for Leisure, Health and Wellbeing
Councillor David Hennigan	Executive Lead Member for Climate Action Strategy and Corporate Communications
Councillor John Wilmott	Executive Lead Member for Licensing, Environmental Health and Regulatory Services
Councillor Matthew Relf	Executive Lead Member for Regeneration and Corporate Transformation
Councillor David Martin	Deputy Leader and Executive Lead Member for Finance, Revenues and Benefits

<b>DECISION TO BE TAKEN</b>	<b>DATE DECISION TO BE TAKEN</b>	<b>KEY DECISION (Y/N)</b>	<b>EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION</b>	<b>DECISION TAKER</b>	<b>RESPONSIBLE EXECUTIVE LEAD MEMBER</b>	<b>RESPONSIBLE OFFICER</b>
Adoption of Planning Guidance Climate Change	13/12/22	Y	N	Cabinet	Executive Lead Member for Customer Services and Strategic Planning	Christine Sarris Assistant Director, Planning and Regulative Services c.m.sarris@ashfield.gov.uk
Ashfield District Council Infrastructure Funding Statement 2021/22	13/12/22	Y	N	Cabinet	Executive Lead Member for Customer Services and Strategic Planning	Christine Sarris Assistant Director, Planning and Regulative Services c.m.sarris@ashfield.gov.uk
Car Parking Order	13/12/22	N	N	Cabinet	Executive Lead Member for Parks, Town Centres and Environmental Services	Sarah Daniel Service Manager for Place and Wellbeing s.daniel@ashfield.gov.uk
Emerging Local Plan - Next Steps	13/12/22	Y	N	Cabinet	Executive Lead Member for Customer Services and Strategic Planning	Christine Sarris Assistant Director, Planning and Regulative Services c.m.sarris@ashfield.gov.uk

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2022/23 Forecast Outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at September 2022	13/12/22	Y	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk
LGA - Discover Ashfield - A New Narrative	13/12/22	N	N	Cabinet	Executive Lead Member for Regeneration and Corporate Transformation	Sarah Daniel Service Manager for Place and Wellbeing s.daniel@ashfield.gov.uk
Local Plan Development Panel Recommendation - 15 November 2022	13/12/22	N	N	Cabinet	Executive Lead Member for Customer Services and Strategic Planning	Lynn Cain Democratic Services Officer lynn.cain@ashfield.gov.uk
Regulation of Investigatory Powers Act 2000 (RIPA) - Update	13/12/22	N	N	Cabinet	Leader of the Council	Ruth Dennis Director of Legal and Governance r.dennis@ashfield.gov.uk

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Review of Tenancy Agreement	13/12/22	Y	N	Cabinet	Executive Lead Member for Council and Social Housing	Nicky Moss Service Manager, Housing Management & Tenancy Services n.moss@ashfield.gov.uk
Consultant Appointment - Carbon Reduction	Before 15/12/22	Y	N	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Paul Crawford paul.crawford@ashfield.gov.uk
Revised Mansfield and District Crematorium Joint Committee Agreement. Approval for amendment to the Agreement	Before 30/12/22	N	N	Leader of the Council	Leader of the Council	Ruth Dennis Director of Legal and Governance r.dennis@ashfield.gov.uk
ADMC Project - Purchase of Land	Before 31/12/22	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Director Place and Communities	Executive Lead Member for Regeneration and Corporate Transformation	Sarah Daniel Service Manager for Place and Wellbeing s.daniel@ashfield.gov.uk

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Electoral Printing Contract Entering into a contract for the provision of printing services election stationary and electoral registration	Before 31/12/22	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Director Legal and Governance (and Monitoring Officer)	Leader of the Council	Mike Joy Service Manager, Democratic & Scrutiny Services m.joy@ashfield.gov.uk
Housing Refurbishment Partnership Contract 2020-2025: Interim Review	Before 31/12/22	Y	N	Executive Lead Member for Council and Social Housing	Executive Lead Member for Council and Social Housing	Paul Parkinson Director of Housing and Assets p.parkinson@ashfield.gov.uk
Principle Contractor Appointment	Before 31/12/22	Y	N	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Land and Property Purchases	Before 31/12/22	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Paul Crawford paul.crawford@ashfield.gov.uk

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Options Appraisal - Replacement Heating Installations to Brand Court, Stoneyford Court and Summerhill Court	Before 31/12/22	Y	N	Executive Lead Member for Council and Social Housing	Executive Lead Member for Council and Social Housing	Ian Bailey Assistant Director, Assets & Investments i.c.bailey@ashfield.gov.uk
Towns Fund Grant Agreement (TF10 Inspire - Main Grant)	Before 31/12/22	Y	N	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement (TF014 MSAS - Main Grant)	Before 31/12/22	Y	N	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement (TF11 & TF02 Portland College)	Before 31/12/22	Y	N	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant	Before	Y	3	Executive	Executive Lead	Paul Crawford

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Agreement (VWNC)	31/12/22		Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lead Member for Regeneration and Corporate Transformation	Member for Regeneration and Corporate Transformation	paul.crawford@ashfield.gov.uk
Procurement of an Income Management System - Award	Before 31/12/22	Y	N	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Joanne Froggatt Service Manager - Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Corporate Plan Progress Update	24/01/23	N	N	Cabinet	Leader of the Council	Joanne Froggatt Service Manager - Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Corporate Risk Update	24/01/23	N	N	Cabinet	Executive Lead Member for Customer Services and Strategic Planning	Joanne Froggatt Service Manager - Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Council Tax Discounts	24/01/23	Y	N	Cabinet	Deputy Leader of	Craig Bonar



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and Premiums					the Council - Finance, Revenues and Benefits	Director of Resources and Business Transformation c.bonar@ashfield.gov.uk
Housing Rent Setting 2023/24	24/01/23	Y	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk
Housing Revenue Account Medium Term Forecast 2022/23 - 2026/27	24/01/23	Y	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk
Medium Term Financial Strategy Update	24/01/23	N	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk
Outdoor Sports Booking Policy	24/01/23	N	N	Cabinet	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Service Manager for Place and Wellbeing s.daniel@ashfield.gov.uk

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Proposed Fees and Charges 2023/24	24/01/23	Y	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk
Social Housing White Paper	24/01/23	N	N	Cabinet	Executive Lead Member for Council and Social Housing	Peter Curry peter.curry@ashfield.gov.uk
Procurement of Revenues and Benefits Systems	Before 31/01/23	Y	N	Executive Lead Member for Regeneration and Corporate Transformation	Executive Lead Member for Regeneration and Corporate Transformation	Joanne Froggatt Service Manager - Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Security Services at Urban Road	Before 31/01/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Customer Services and Strategic Planning	Executive Lead Member for Customer Services and Strategic Planning	Rosie Taylor-Caddy rosie.taylor-caddy@ashfield.gov.uk
Upgrade to Legal Case Management System	Before 31/01/23	Y	3 Information relating to the	Executive Lead Member	Executive Lead Member for	Joanne Froggatt Service Manager -

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			financial or business affairs of any particular person (including the authority holding that information)	for Regeneration and Corporate Transformation	Regeneration and Corporate Transformation	Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Anti Social Behaviour Policy	21/02/23	Y	N	Cabinet	Deputy Leader of the Council - Community Safety and Crime Reduction	Antonio Taylor a.taylor@ashfield.gov.uk
Annual Budget and Council Tax 2023/24 and Medium Term Financial Strategy Update	21/02/23	Y	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk
Capital Strategy 2023/24	21/02/23	Y	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk
Car Parking Order	21/02/23	Y	N	Cabinet	Executive Lead Member for Parks,	Sarah Daniel Service Manager for

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					Town Centres and Environmental Services	Place and Wellbeing s.daniel@ashfield.gov.uk
Discover Ashfield	21/02/23	N	N	Cabinet	Executive Lead Member for Regeneration and Corporate Transformation	Sarah Daniel Service Manager for Place and Wellbeing s.daniel@ashfield.gov.uk
Funding Update	21/02/23	Y	N	Cabinet	Executive Lead Member for Regeneration and Corporate Transformation	Paul Crawford paul.crawford@ashfield.gov.uk
Interim Corporate Health and Safety Report 2022	21/02/23	N	N	Cabinet	Executive Lead Member for Licensing, Environmental Health and Regulatory Services	Scott Tilley Service Manager - Risk and Emergency Planning s.tilley@ashfield.gov.uk
Playing Pitch Strategy	21/02/23	N	N	Cabinet	Executive Lead Member for	Sarah Daniel Service Manager for

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					Leisure, Health and Wellbeing	Place and Wellbeing s.daniel@ashfield.gov.uk
Review of Social Value Policy	21/02/23	N	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Joanne Froggatt Service Manager - Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Treasury Management Strategy 2023/24	21/02/23	Y	N	Cabinet	Deputy Leader of the Council - Finance, Revenues and Benefits	Peter Hudson Corporate Finance Manager pete.hudson@ashfield.gov.uk