

ASHFIELD DISTRICT COUNCIL



Council Offices,
Urban Road,
Kirkby in Ashfield
Nottingham
NG17 8DA

Agenda

Chief Officers' Employment Committee

Date: **Monday, 12th August, 2024**

Time: **10.45 am**

Venue: **Committee Room, Council Offices, Urban Road,
Kirkby-in-Ashfield**

For any further information please contact:

Lynn Cain

lynn.cain@ashfield.gov.uk

01623 457317

(Please Note: if required, a short training session will be undertaken between 9.30am and 10.30am prior to the meeting taking place. Members of the Committee will be notified under separate cover in respect of this arrangement)

If you require an adjustment to enable you to participate or access the meeting, please contact the Democratic Services team at least 48 hours before the meeting.

Chief Officers' Employment Committee

Membership

Chairman: Councillor Jodine Cronshaw

Councillors:

Samantha Deakin

Christopher Huskinson

Helen-Ann Smith

Tom Hollis

Rachel Madden

Jason Zadrozny

FILMING/AUDIO RECORDING NOTICE

This meeting may be subject to filming or audio recording. If you have any queries regarding this, please contact Members' Services on 01623 457317.

SUMMONS

You are hereby requested to attend a meeting of the Chief Officers' Employment Committee to be held at the time/place and on the date mentioned above for the purpose of transacting the business set out below.



Theresa Hodgkinson
Chief Executive

AGENDA

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1. **To receive apologies for absence, if any.**
2. **Declarations of Disclosable Pecuniary or Personal Interests and/or Non-Registrable Interests.**
3. **To receive and approve as a correct record the minutes of the meeting of the Committee held on 15 July 2024.** 5 - 6
4. **Section 100A Local Government Act 1972: Exclusion of the Press and Public.**

A Member of the Committee is asked to move:-

“That in accordance with the provisions of Section 100A of the Local Government Act 1972, the press and public be now excluded from the meeting during the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A of the Act and in respect of which the Proper Officer considers the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

5. **Interviews for the position of Assistant Director - Neighbourhoods.**

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Agenda Item 3

CHIEF OFFICERS' EMPLOYMENT COMMITTEE

Meeting held in the Committee Room, Council Offices, Urban Road, Kirkby-in-Ashfield,

on Monday, 15th July, 2024 at 10.00 am

Present: Councillor Helen-Ann Smith in the Chair;

Councillors Samantha Deakin, Vicki Heslop (as substitute for Jodine Cronshaw), Tom Hollis, Christopher Huskinson and Andy Meakin (as substitute for Jason Zadrozny).

Apologies for Absence: Councillors Jodine Cronshaw, Rachel Madden and Jason Zadrozny.

Officers Present: Lynn Cain, Ruth Dennis and Theresa Hodgkinson.

CO.1 Appointment of Chairman

RESOLVED

that Councillor Helen-Ann Smith be appointed as Chairman for the duration of the meeting.

CO.2 Declarations of Disclosable Pecuniary or Personal Interests and/or Non-Registrable Interests

No declarations of interest were made.

CO.3 Minutes

RESOLVED

that the minutes of the meeting of the Committee held on 28 May 2024, as now submitted, be received and approved.

CO.4 Arrangements for the Appointment of the Corporate Finance Director and Chief Finance Officer (S151)

Committee was asked to approve the arrangements for the appointment of the Corporate Resources Director/Chief Finance Officer (S151) and the interim arrangements for the Chief Finance Officer (S151) statutory role.

Members were advised that a process had been undertaken to seek four written quotations from suitable recruitment agencies to assist the Council with the search for a suitable Corporate Resources Director/Chief Finance Officer (S151). The results were conveyed to Members with a request to approve engagement of the successful recruitment agency.

RESOLVED that

- a) the Chief Executive be authorised to commence an external recruitment process for the appointment of a permanent Corporate Resources Director/Chief Finance Officer (S151), as set out in the report;
- b) delegated authority be granted to the Chief Executive, in consultation with the Leader of the Council, to finalise any updates needed to the job description and person specification for the role of Corporate Resources Director/Chief Finance Officer (S151) as attached to the report at Appendix 1;
- c) following a competitive process, the engagement of Starfish Executive Search Specialists be approved to assist with the search for a suitable Corporate Resources Director/Chief Finance Officer (S151);
- d) approval be also given to the indicative timelines set out in the report with delegated authority granted to the Chief Executive, in consultation with the Leader of the Council, to finalise dates in due course.

The meeting closed at 10.20 am

Chairman.