

**ASHFIELD DISTRICT COUNCIL**



Council Offices,  
Urban Road,  
Kirkby in Ashfield  
Nottingham  
NG17 8DA

## **Agenda**

### **Principal Select Committee**

Date: **Thursday, 7th November, 2024**

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Time: **7.00 pm**

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Venue: **Committee Room, Council Offices, Urban Road,  
Kirkby-in-Ashfield**

For any further information please contact:

**Lynn Cain**

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# Principal Select Committee

## Membership

**Chairman:** Councillor Kier Barsby  
**Vice-Chairman:** Councillor Julie Gregory

**Councillors:**  
Jamie Bell Jodine Cronshaw  
Warren Nuttall Phil Rostance  
John Smallridge

## FILMING/AUDIO RECORDING NOTICE

This meeting may be subject to filming or audio recording. If you have any queries regarding this, please contact Members' Services on 01623 457317.

## SUMMONS

You are hereby requested to attend a meeting of the Principal Select Committee to be held at the time/place and on the date mentioned above for the purpose of transacting the business set out below.



**Theresa Hodgkinson**  
**Chief Executive**

## **AGENDA**

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- 1. To receive apologies for absence, if any.**
- 2. Declarations of Disclosable Pecuniary or Personal Interests and/or Non-Registrable Interests.**
- 3. To receive and approve as a correct record the minutes of the meeting of the Committee held on 12 September 2024.** 5 - 8
- 4. Executive Lead Member Update.**  
  
The Executive Lead Member for Growth, Regeneration, and Local Planning to provide Committee with an update on activity within their portfolio, with a question-and-answer session to follow.
- 5. Select Committee Work Programme.**  
  
Committee to receive an update on progress regarding the Select Committee Work Programme 2024/25.

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## PRINCIPAL SELECT COMMITTEE

Meeting held in the Committee Room, Council Offices, Urban Road, Kirkby-in-Ashfield,

on Thursday, 12th September, 2024 at 7.00 pm

**Present:** Councillor Julie Gregory in the Chair;

Councillors Jamie Bell, Warren Nuttall,  
Phil Rostance and John Smallridge.

**Apologies for Absence:** Councillors Kier Barsby and Jodine Cronshaw.

**Officers Present:** Lynn Cain, Mike Joy and Shane Wright.

**In Attendance:** Councillor Dave Shaw.

**PS.6 Declarations of Disclosable Pecuniary or Personal Interests and/or Non-Registrable Interests**

No declarations of interest were made.

**PS.7 Minutes**

RESOLVED

that the minutes of the meeting of the Committee held on 6 June 2024, be received and approved as a correct record.

**PS.8 Overview and Scrutiny Statutory Guidance**

The Service Manager for Governance presented the recently published statutory guidance from the Department for Levelling Up, Housing and Communities (DLUHC) titled 'Overview and Scrutiny: Statutory Guidance for Councils, Combined Authorities and Combined County Authorities. The guidance had been submitted to the June meeting of the committee but due to time constraints following a busy agenda, it was agreed to resubmit the item to the September meeting for consideration.

Members acknowledged the importance of the Principal Select Committee, with responsibility for management of the Council's Overview and Scrutiny function, being kept up to date with the latest statutory guidance and best practices. and they took the opportunity to discuss the content accordingly.

RESOLVED

that having considered the content of the DLUHC Overview and Scrutiny: Statutory Guidance for Councils, Combined Authorities and Combined County Authorities, the document be received, noted and welcomed.

## PS.9 Select Committee Work Programme

The Service Manager for Governance updated Members in respect of progress against the previously agreed Work Programme for 2024/25 with a request to consider the inclusion of five new topics in respect of the following:

### Fleet Strategy Review

Invitation to contribute to the upcoming review of the Council's Fleet Strategy.

### Bridges - Teversal and Skegby Trails

To contribute to the ongoing corporate project relating to Bridges located along the Teversal and Skegby Trails.

### Selective Licensing Update

To receive an update on how the Scheme has been performing since its reintroduction.

### Aids and Adaptations Policy

To assist with the review of the Council's Aids and Adaptations Policy.

### Tree Maintenance

To review how the Council currently maintains its trees on Council owned land.

## RESOLVED

that the updated Select Work Programme be agreed and progressed as follows:

<b>Work Programme Topic:</b>	<b>Progress:</b>
Cemeteries and Churchyards	An informal meeting to be arranged to discuss the issue prior to receiving the Cemetery Strategy for consideration at the December 2024 meeting
Customer Experience	Review commenced in July by the Place and Innovation Select Committee - ongoing
Damp and Mould	The Team Manager - Environmental Health (Residential) to attend the Environment and Communities Select Committee meeting in October, to aid discussion in respect of damp and mould issues (including support and enforcement) within the private sector

Funding Programme Updates	Executive Lead Member for Growth, Regeneration and Local Planning invited to the November 2024 meeting of the Principal Select Committee to aid discussion
Simpler Recycling	Cabinet agreed to the establishment of a Member Working Group to work alongside the Council's project (with the submission of regular updates to the Principal Select Committee)
Recruitment and Retention	Review to commence once slot becomes available
No Mow May	Comments requested from Members/Officers in relation to the 2024 campaign. Update report with feedback to a future meeting
East Midlands Combined County Authority delivery for Ashfield	Invite sent to Claire Ward, Mayor of the East Midlands Combined Authority - no response to date  Meeting date to be agreed
Fleet Strategy Review	Members to contribute to the upcoming review of the Council's Fleet Strategy  Meeting date to be agreed
Bridges - Teversal and Skegby Trails	Members to contribute to the ongoing corporate project relating to Bridges located along the Teversal and Skegby Trails  Meeting date to be agreed
Selective Licensing Update	Members to receive an update on how the Scheme has been performing since its reintroduction  Meeting date to be agreed
Aids and Adaptations Policy	Members to assist with the review of the Council's Aids and Adaptations Policy.  Meeting date to be agreed

Tree Maintenance	Members to review how the Council maintains its trees on Council owned land.  Meeting date to be agreed
Crime and Disorder Annual Meeting	Invite sent to Gary Godden, Nottinghamshire Police and Crime Commissioner – no response to date  Invites to be extended to officers from the Community Safety Team  Meeting date to be agreed
Corporate Plan Performance Updates	Standing Item - Quarterly
Budget Presentation	Standing Item – February 2025 meeting

The meeting closed at 8.00 pm

Chairman.